

Meeting Minutes

[Toomer Elementary School]

Date: [9/19/18]

Time: [3:30pm]

Location: [Toomer ES media center]

- I. Call to order: [Insert actual Start Time of the meeting]
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Ashley Adamo	Present
Parent/Guardian	Celeste Walley-Jean	Present
Parent/Guardian	Tiffany Tate	Present
Parent/Guardian	Reshell Baldini	Present
Instructional Staff	Daron Frazier	Present
Instructional Staff	Kaitlin Clark	Present
Instructional Staff	Takiyah Bailey	Absent
Community Member	Susannah Davis	Present
Community Member	Vacant	
Swing Seat	Emily Max	Absent
Student (High Schools)		

Quorum Established: Yes

III. Action Items

- a. **Approval of Agenda:** Motion made by: Celeste Walley-Jean; Seconded by: Tiffany Tate
Members Approving: All
Members Opposing: None
Members Abstaining:
Motion [Passes]
- b. **Approval of Previous Minutes:** List amendments to the minutes: Shell Cobb is not an officer, 4 teachers resigning
Motion made by: [Insert Name]; Seconded by: [Insert Name]
Members Approving:
Members Opposing:
Members Abstaining:
Motion [Passes/Fails]

Meeting Minutes

Meeting Minutes

c. **Fill Open Community Member Seat:**

Open Position:	Community Member
Nominee's Name:	Vijay Makar
GO Team Members In favor	Unanimous
GO Team Members Opposed	None
GO Team Members Abstaining	None

d. **Election of Officers** *(copy and complete table for each nominee for each position – list winners where indicated)*

i. **Chair: Result:** [Reshell Baldini]

Officer Position:	Chair
Nominee's Name:	Reshelle Valdini
GO Team Members In favor	Unanimous
GO Team Members Opposed	None
GO Team Members Abstaining	None

ii. **Vice Chair: Result:** [Daron Frazier]

Officer Position:	Vice Chair
Nominee's Name:	Daron Frazier
GO Team Members In favor	Unanimous
GO Team Members Opposed	None
GO Team Members Abstaining	None

iii. **Secretary: Result:** [Kaitie Clark]

Officer Position:	Secretary
Nominee's Name:	Kaitie Clark

Meeting Minutes

GO Team Members In favor	Unanimous
GO Team Members Opposed	None
GO Team Members Abstaining	None

iv. Cluster Representative: Result: [Tiffany Tate]

Officer Position:	Cluster-Representative
Nominee's Name:	Tiffany Tate
GO Team Members In favor	Unanimous
GO Team Members Opposed	None
GO Team Members Abstaining	None

- e. **For High Schools: Appoint Student Representative**
Student Representative: [Insert Name of Student Representative]
- f. **Set GO Team Meeting Calendar** (GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment)

	Date	Time	Location	Public Comment (Yes/No)
1	9/19/2018	3:30 – 5:00	Toomer Elementary Media Center	No
2	10/22/2018	3:30 – 5:00	Toomer Elementary Media Center	Yes
3	11/26/2018	3:30 – 5:00	Toomer Elementary Media Center	Yes
4	1/28/2019	3:30 – 5:00	Toomer Elementary Media Center	Yes
5	2/25/2019	3:30 – 5:00	Toomer Elementary Media Center	Yes
6	3/25/2019	3:30 – 5:00	Toomer Elementary Media Center	Yes
7				
8				

Review and Approve Public Comment Format All meeting dates will approve public comment from 3:45 – 4:05 (after welcome and roll call) 2 minutes per

Meeting Minutes

person Motion to adopt made by: [Vijay Makar/Tiffany](#); Seconded by: [Susannah Davis/Vijay](#)

Members Approving: Unanimous

Members Opposing: None

Members Abstaining: None

Motion Passes

Review and Adopt GO Team Norms [Insert or attach approved Public Comment Format] Motion made by: [Kaitie Clark](#); Seconded by: [Emily Max](#)

Members Approving: Unanimous

Members Opposing: None

Members Abstaining: None

Motion Passes

IV. Discussion Items *(add items as needed)*

- a. **Discussion Item 1:** [Add description of discussion item and brief summary of the discussion]
- b. **Discussion Item 2:** [Add description of discussion item and brief summary of the discussion]

V. Information Items *(add items as needed)*

- a. **Principal's Report** Leveling and budget discussion from Principal Adamo
- b. **Information Item 2** For next meeting: Tiffany Tate discuss Summit. Make sure play is involved in next meeting. "Who is the Go Team?" Caroline Brown introduction.
- c. **Information Item 3** Fate Foundation 5K – raise money to get teachers IB trained/certified

VI. Announcements Go Team Summit September 22nd

VII. Adjournment

Motion made by: [Celeste](#); Seconded by: [Susannah](#)

Members Approving: Unanimous

Members Opposing: None

Members Abstaining: None

Motion Passes

ADJOURNED AT 4:58pm

Minutes Taken By: [Kaitie Clark](#)

Position: [Secretary](#)

Date Approved: 9/19/18